

# KNOW BEFORE YOU GO!

## 1199NE Delegate Conference–January 2025

### WHEN

#### **Conference Starts:**

Monday January 27, 2025

**arrive no later than 8:30 a.m.** for Covid Testing, Registration & Breakfast.

#### **Conference Ends:**

Wednesday January 29, 2025

concludes by 12 p.m. with a light snack before departure

### WHERE

#### **The Crowne Plaza Warwick/Providence Hotel & Conference Center**

801 Greenwich Avenue

Warwick, Rhode Island 02886

### **COVID TESTING PROCEDURE:**

**COVID testing/proof of negative test will be required upon entrance to the conference.**

We're encouraging all participants to COVID test at-home *immediately before* leaving for the Conference, **especially those people who are carpooling with others to the conference.** If you're unable to do so, you can test at the Conference COVID Testing Center.

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### **OPTIONS FOR TESTING:**

**Option 1:** Rapid test at home immediately before leaving your house. Take a picture of your negative test to show the registration staff before entering the conference.

**Option 2:** Rapid test at the Conference COVID Testing Center. You will take a picture of your negative test on your phone and proceed to registration.

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### **IF YOU TEST POSITIVE...**

**At home before leaving your house**—contact your organizer and stay home

**At the Conference COVID Testing Center**—you **AND** the people you drove with will be asked to leave the conference immediately

**If you are generally not feeling well**—contact your organizer and stay home

***If you have further questions regarding the COVID Testing Procedure, please contact your Organizer***

### **MEALS**

All meals will be provided to you for the duration of the conference. Breakfast, lunch, snack and dinner on Monday Jan-27 and Tuesday Jan-28. Breakfast and snack on Wednesday Jan-29.

### **PARKING/ENTRANCE**

The Crowne Plaza Conference Center has a large parking lot, free of charge. Upon arrival, **please enter through the main entrance** and proceed to the COVID Testing Center & Registration. Please leave your luggage in your car.

### **HOTEL ROOMS/CHECK-IN PROCEDURE**

Hotel check-in will occur after 4pm on Monday Jan-27 at the 1199NE Registration Area, **NOT** the front desk of the hotel.

**Please leave your luggage in your car until check-in time.**

Due to the large size of the conference, we have an overflow hotel down the street from the Conference Center, about 1.5 miles away. You will be notified what hotel you are in during the check-in time. A shuttle will be provided to the hotel for those who need it.

**DRESS CODE/SUGGESTED PACKING ITEMS:**

There is not a dress-code to attend the Conference. Please dress comfortably and pack layers as often the meeting rooms can be cool.

On the last evening of the Conference (Tuesday Jan-28) there will be a closing celebration where the suggested dress code will be business casual/party attire. That the dress code is also not mandatory.

Remember to pack any medications you take and your phone charger. A reusable water bottle if preferred. The hotel has a gym and indoor pool.

All meeting materials will be provided.

**CONFERENCE CONDENSED AGENDA**

*\*Subject to change\**

<b>Day 1—Monday January 27</b>		
<b>Time</b>	<b>Agenda Item</b>	<b>Room</b>
8:00 a.m.--9:00 A.M.	COVID Testing Registration Breakfast	Plaza Ballroom Grand Ballroom Foyer & Grand Ballroom
9:30 a.m.—11:20 a.m.	Program #1	Grand Ballroom &  Rotunda
11:20 a.m.	Break	
11:35 a.m.	Program #2	Grand Ballroom &  Rotunda
12:30—1:30 p.m.	Lunch	Grand Ballroom/Foyer
1:30—3:00 p.m.	Program #3	Grand Ballroom
3:00 p.m.	Break with snack	
3:15—4:30 p.m.	Program #4	Grand Ballroom
4:30 p.m.	Hotel Room Check-In	Grand Ballroom Foyer
	Free time	
6:00 p.m.	Dinner	Grand Ballroom
<b>Day 2—Tuesday January 28</b>		
8:00—9:00 a.m.	Breakfast	Grand Ballroom

9:00—10:15 a.m.	Program #1	Grand Ballroom
10:15 a.m.	Break	
10:30—11:45 a.m.	Program #2	Grand Ballroom
11:45 a.m.	Break	
12:30—1:30 p.m.	Lunch	Grand Ballroom
2:30 p.m.—5:00 p.m.	Move to Breakouts	Patriots  Rhode Island  Ocean  Narragansett  Grand Ballroom  Rotunda
5:00 p.m.	Wrap-up/Free Time	Grand Ballroom
6:00 p.m.	Dinner	Grand Ballroom
7:00 p.m.	Celebration	Grand Ballroom
<b>Day 3—Wednesday January 29</b>		
8:00—9:00 a.m.	Breakfast	Grand Ballroom
9:00—9:40 a.m.	Program #1	Grand Ballroom
9:40 a.m.	Move to Division Breakouts	Patriots  Rhode Island  Ocean  Narragansett  Grand Ballroom  Rotunda
11:45 a.m.	Grab Snacks & Depart	Grand Ballroom Foyer